

Jocil Limited (A Subsidiary of The Andhra Sugars Ltd.)



CIN: L28990AP1978PLC002260 • GSTIN: 37AAACJ5606L1ZF

Registered Office: Dokiparru, Guntur-522438, A.P.

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#### Notice of Book Closure and e-voting

Notice is hereby given that the **45th Annual General Meeting (AGM)** of the Company will be held on **Saturday, the 23 September 2023 at 3.30 p.m.** at the Registered Office of the Company to transact the business as set out in the Notice of AGM which has been sent along with the 45th Annual Report for the Financial Year 2022-23 through e-mail to the Members who have registered their e-mail IDs and physical copies of the same to all other Members to their registered address through permitted mode. Members of the Company are further notified as under:

1. Pursuant to the provisions of Section 91 of the Companies Act, 2013 ("the Act") read with Regulation 42 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the **Register of Members and Share Transfer Books** of the Company **will remain closed from Saturday, the 9 September 2023 to Saturday, the 16 September 2023 (both days inclusive)** for the purpose of AGM.
2. **A Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a Member of the Company.** A person can act as proxy on behalf of Members not exceeding fifty (50) and holding in the aggregate not more than ten percent of the total share capital of the Company. A Member holding more than ten percent of the total share capital of the Company may appoint a single person as proxy and such person cannot act as a proxy for any other person or Member. The instrument of proxy, in order to be effective, should be deposited at the registered office of the Company, duly completed and signed, not less than 48 hours before the commencement of the Meeting. Proxies submitted on behalf of the companies, societies etc., must be supported by an appropriate resolution / authority, as applicable.
3. The Company has completed the despatch of the aforesaid Notice of AGM along with 45th Annual Report to all Members on 26 August 2023. The Notice is posted on the website of the Company [www.jocil.in](http://www.jocil.in) and also on the website of the e-voting agency CDSL [www.evotingindia.com](http://www.evotingindia.com)
4. Pursuant to Section 108 of the Act and Regulation 44 of the SEBI Listing Regulations, the Company is providing remote e-voting facility to the Members of the Company to enable them to cast their votes electronically on the items of the business / Resolutions mentioned in the Notice of AGM. E-voting is optional.
5. **Remote e-voting will commence from 9 a.m. on 20 September 2023 and ends at 5 p.m. on 22 September, 2023 and shall not be available thereafter.**
6. **Cut-off date** for the purpose of e-voting is **16 September, 2023**. The e-voting rights of the Members / Beneficial Owners on the Equity Shares held by them shall be reckoned as on **16 September 2023** being the **cut-off date** for the purpose. Members of the Company holding shares either in physical or dematerialized form as on the cut-off date may cast their vote electronically through remote e-voting.
7. Any person who becomes Member of the Company after the dispatch of the Notice of AGM and holds shares as on the cut-off date, i.e., 16 September 2023, can vote by entering the particulars (user ID and password) as specified in instructions for e-voting. If they are already registered with CDSL for remote e-voting, then, they can use their existing user ID and password for casting their vote. If they forgot their password, they can reset their password by using "Forgot User Details/ Password" option available on [www.evoting.cdslindia.com](http://www.evoting.cdslindia.com)
8. The Company will provide the facility of voting through ballot paper to the Members present at the AGM.
9. Details of the manner of / instructions for casting of votes is available in the enclosure to the Notice of AGM and on the website of the Company [www.jocil.in](http://www.jocil.in) as well as on the website of the e-voting agency CDSL [www.evotingindia.com](http://www.evotingindia.com)
10. Kindly note that once Members have cast their votes, they cannot modify or vote on poll at the AGM. However they can attend the Meeting and participate in the discussions. Members who have not cast their votes through remote e-voting can exercise their votes at the AGM.
11. Person responsible to address the grievances connected with facility for voting by electronic means: Shri K. Raghuram, Secretary & DGM (Fin.) (CFO) and can be contacted with the address, email id & phone nos' stated above.

Place : Dokiparru  
Date : 28-08-2023

By Order of the Board  
J. Murali Mohan  
Managing Director.